Work From Anywhere

A packing checklist for working away from your usual desk

Before you leave

- ☐ Confirm where you are allowed to work and when you need to be online.
- ☐ Check the workspace, Wi-Fi, outlets, and backup internet options.
- ☐ Confirm access to work apps and bring what you need for sign-in.

Pack the essentials

- ☐ Laptop, protective sleeve, and compatible charger
- ☐ Headset or earbuds with a microphone
- ☐ Mouse, compact keyboard, or folding stand if you use them
- ☐ Portable monitor or clip-on extender, sleeve, and required cables
- ☐ USB-C hub or adapter if needed for your setup

Test before you go

- ☐ Connect the monitor using the exact cable and charger you will pack.
- ☐ Run a test call and check the microphone, camera, and background.
- ☐ Open the apps you need and charge your devices.

One thing I still need to pack or confirm